

January 29, 2020

The Malcolm Planning Commission meeting was called to order at 7:00 p.m. Members present; Jon Mohr, Alexa Metcalf, Adam Benischek, Chadd Drapper and Sandy Streeter. Members absent: Lecia Teten.

It was noted that the Open Meetings Law is posted and located on the wall as you enter the Village Hall.

The minutes of the November 26, 2019 meeting were reviewed. Jon Mohr moved to approve the meeting minutes as recorded, seconded by Benischek. Motion carried by AYE: Mohr, Metcalf, Benischek, and Drapper. NAY: None. Motion carried 4-0; Abstain: Streeter. Members absent: Lecia Teten.

Visitor Period opened at 7:05 p.m.

- (1) No one present at meeting for discussion.

Visitor Period closed at 7:05 p.m.

Chairman Jon Mohr made a motion to change the order of the agenda to New Business, seconded by Alexa Metcalf. Chairman Mohr called for the vote recorded as follows: AYE: Mohr, Metcalf, Drapper, Streeter and Benischek. Nay: None; Motion carried 5-0; Members absent: Teten.

- (1) Building Permit Application for new residence at 529 Education Drive; Synergy Homes. Building plans provided were reviewed by the committee. Jon Mohr made a motion to recommend to the Village Board to approve Building Permit Application, seconded by Adam Benischek. Motion carried by AYE: Mohr, Metcalf, Streeter, Drapper and Benischek. Nay: none; Motion carried 5-0. Members absent: Teten.
- (2) Building Permit Application for fire restoration at 126 South Lincoln Street; Bruce Sampson. Jon Mohr made a motion to recommend to the Village Board to approve the request contingent upon inspection reports on HVAC, plumbing, electrical, and structural soundness/depth of fire damage to the load bearing wood members prior to final approval the completed construction; seconded by Adam Benischek. Motion carried by AYE: Mohr, Metcalf, Benischek, Streeter, and Drapper. Nay: none; Motion carried 5-0. Members absent: Teten.
- (3) Building Permit Application for completion of basement bathroom at 10975 NW 121 Street; Aaron Sindelar. Discussion was made regarding limited information provided on the presence of rough ins for the plumbing fixtures at the new bathroom. Upon review of the existing building drawings on file with the Village, plans show rough ins are present. If existing rough ins are not present a Master Plumber must be added to Permit Application and resubmitted for approval prior to proceeding with any work pertaining to the plumbing at new bathroom. Sandy Streeter made a motion to recommend to the Village Board to approve the application for the new furred out wall along the exterior foundation wall pending passing the required inspections for HVAC, plumbing, framing and electrical; seconded by Chadd Drapper. Motion carried by AYE: Mohr, Metcalf, Benischek, Streeter, and Drapper. Nay: none; Motion carried 5-0. Members absent: Teten.
- (4) Emergency Plan for the Village of Malcolm. Discussion was made on a draft emergency contingency plan provided to the Planning Commission for discussion by a volunteer. Jon Mohr made a motion to recommend to the Village Board to review the draft Emergency Contingency Plan and make recommendation to the Planning Commission how to proceed; seconded by

Adam Benischek. Motion carried by AYE: Mohr, Metcalf, Benischek, Streeter, and Drapper. Nay: none; Motion carried 5-0. Members absent: Teten.

Jon Mohr made a motion to change the order of the agenda to Unfinished Business, seconded by Adam Benischek. Chairman Mohr called for the vote recorded as follows: AYE: Mohr, Metcalf, Benischek, Streeter, and Drapper. Nay: None; Motion carried 5-0. Members absent: Teten.

- (1) Adam Benischek made a motion to removed Unfinished Business Items (1), (2), and (3) from the agenda; seconded by Sandy Streeter. Motion carried by AYE: Mohr, Metcalf, Streeter, Drapper and Benischek. Nay: none; Motion carried 5-0. Members absent: Teten.

Chairman Jon Mohr moved to adjourn at 8:15 p.m. Chadd Drapper seconded the motion. Chairman Mohr called for the vote recorded as follows: AYE: Mohr, Metcalf, Drapper, Streeter and Benischek. Nay: None; Motion carried 5-0. Members absent: Teten.

Alexa Metcalf, Secretary

Recommendations to the Village of Malcolm Board
January 29, 2020

Recommendation 333 – The Malcolm Planning Commission recommends to the Malcolm Village Board to approve the Building Permit Application for new residence at 529 Education Drive; Synergy Homes.

Recommendation 334 – The Malcolm Planning Commission recommends to the Village Board to approve the Building Permit Application for fire restoration at 126 South Lincoln Street; Bruce Sampson, contingent upon inspection reports on HVAC, plumbing, electrical, and structural soundness/depth of fire damage to the load bearing wood members prior to final approval the completed construction.

Recommendation 335 – The Malcolm Planning Commission recommends to the Village Board to approve the Building Permit Application for completion of basement bathroom at 10975 NW 121 Street; Aaron Sindelar, for the new furred out wall along the exterior foundation wall pending passing the required inspections for HVAC, plumbing, framing and electrical. See discussion noted above.

Recommendation 336 - The Malcolm Planning Commission recommends to the Village Board to discuss the draft Emergency Contingency Plan and make recommendation to the Planning Commission on how to proceed.

Alexa Metcalf, Secretary